**Sample Cover Letter (body)**

Dear Michael Hume,

I am writing in response to your request for a Security Intelligence Quality Assurance Co-op as advertised on the Computer Science Co-op Job Booklet.

Both my problem solving skills and ability to quickly understand and implement new concepts make me a good candidate for this position. My school experiences in Introduction Programming I and II have given me good understand of software programming specifically with the Java programming language. Finally, my second semester course Data and Information will give me experience in databases and SQL that would be an asset in this position. I also have some experience with software version control system, specifically GitHub.

Thank you for your consideration. I look forward to discussing my qualifications with you during an interview.

Yours Truly

Dylan Lohnes